



CITY OF SAN ANTONIO

DEVELOPMENT SERVICES DEPARTMENT

TO: Participating Architects and Engineers

SUBJECT: **INFORMATION BULLETIN 100**
Review/Certification of One-and Two-Family Dwelling Plans

DATE: October 5, 2005

The Development Services Department (DSD) requires building plans to be reviewed for all building permit applications for one-and two-family dwellings.

As a customer service initiative, certified plans will be accepted in lieu of complete plan review by DSD staff. Should you choose to exercise this option, plans shall be reviewed and certified as meeting the requirements of the 2000 International Residential Code with local City amendments by a certified professional building designer (AIBD Designation), a registered professional engineer or a registered architect - both with licenses to practice in the State of Texas. Plans shall further be reviewed and certified as meeting the requirements of the recorded plat (to include setbacks) by a registered professional engineer, registered architect or registered land surveyor - all with licenses to practice in the State of Texas. The attached certification forms shall be completed and submitted with the plans if exercising this option.

DSD will continue to review for zoning, tree and drainage requirements.

Should you have any questions on this process, please contact the Plans Review Division or the Plans Review Managers at **(210) 207-8394**.

Attachment: Residential Plan Certification Statements



CITY OF SAN ANTONIO

DEVELOPMENT SERVICES DEPARTMENT

TO: City of San Antonio
Development Services Department
Plans Review Division
1901 S. Alamo Street
San Antonio, Texas 78205
Office: (210) 207-8394

RESIDENTIAL PLAN CERTIFICATION STATEMENT

Part 1 of 2

RE: Project Address: (N/A if Master Plan): _____

Master Plan Name/or AP #: _____

I hereby certify that the above-referenced residential plans meet the requirements of the 2000 International Residential Code with local city amendments and Part I of the requirements for Plan Review Submittal for One- and Two-Family Dwellings (**INFORMATION BULLETIN 101**, dated October 5, 2005). I further acknowledge that Development Services Department will continue to review for zoning, tree and drainage requirements.

Signature: _____

Name: _____

Date: _____

Address: _____

Phone Number: _____

Certified Professional Building Designer (AIBD Designation), Registered Architect or Engineer's Seal:

Form Revision Date: 10/5/05



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RESIDENTIAL PLAN CERTIFICATION STATEMENT

Part 2 of 2

RE: Project Address: (N/A if Master Plan): _____

Master Plan Name/or AP #: _____

I hereby certify that _____ (Legal Description) property is a recorded plat under volume _____ and page _____. I also certify that the above-referenced residential plans meet the requirements recorded on the approved plat (to include setbacks). I further acknowledge that Development Services Department will continue to review for zoning, tree and drainage requirements.

Signature: _____

Name: _____

Date: _____

Address: _____

Phone Number: _____

Registered Architect, Professional Engineer or Licensed Surveyor's Seal: